

# Millthorpe Markets 2010

## Market Day Information

Date: Sunday 5<sup>th</sup> December 2010

Duration: 8.30am to 4pm

Location: Redmond Oval, Park Street Millthorpe

The Millthorpe Markets are the major fundraiser for Millthorpe Public School P & C Committee.

All nature of stalls are invited to come and we expect a high quality of wares to be on offer.

200 stalls and over 3500 visitors attended the markets in 2009.

**Application Process:** As the popularity of the markets has grown so has the expected quality of the merchandise on offer. This year we feel it necessary to monitor closely the stalls wanting to come and their contribution to the markets. Any stall holder wishing to come to the markets must download an application form from the website. Application forms will be available from September 1 2010.

To accompany the application form must be the following: 1 x photo of stall – photo needs to show stall set up as it would be for our markets

Copy of public liability insurance

Payment to cover stall fees

Applications will be assessed on an individual basis and stall holders will be notified from 1<sup>st</sup> October if they have gained a place at the markets. Stall holders who are unsuccessful will have their payment returned.

**Access to Redmond Oval:** The oval is situated on the Orange side of Millthorpe and access is via Park Street (Orange Road) through the main entrance gates. The main gates of the oval will be open & remain open from 5am until 8am. After this time the gates will be closed in the interests of public safety and not reopen until 4pm. Vehicles are allowed to remain behind your stall as long as they remain stationary until the markets close and do not exceed your 3m site width.

**Please note:** Camping is not allowed at Redmond Oval. No stallholder may set up the night before – all stall holders are to set up on the day of the markets only.

**Stall Holder Sites:** There are a limited number of powered sites. These sites will be clearly marked and allocated at the discretion of the markets committee. The remainder of stallholders are asked to set up in a circular fashion around the inside perimeter of the oval. Once this circle is full a second circle of stall will begin and face the first circle – ie stallholders facing each other. Shaded areas are to be found in the north-eastern section of the oval and additional sites will be located outside the central oval along the perimeter fence. Committee members will be on hand to direct you to your site. Stallholders must bring everything they need to set up their stall ie tables, shelter, power leads. If space permits then we will grid out the centre of the oval for stalls as well.

**Insurance:** Stallholders with public liability insurance are requested to bring a copy of their current policy on the day. A copy must also be forwarded with the application form.

**OH&S:** A visual inspection of each stall will be carried out on the day to minimize any potential for injury.

**Site Fees:** \$30 per site (3m x 3m) for stall holders with proof of insurance coverage.

All other sites \$40 each.

Fees are payable on application – cheques can be made payable to: Millthorpe Public School P & C Committee. Please contact the organiser directly if you would like bank details for direct deposit.

**Shade:** The majority of the oval does not provide any shade. For your own comfort and the protection of your goods we strongly recommend a shelter of some description.

**Advertising:** Newspaper advertising has or will appear in the Markets and Fairs magazine, Blayney Chronicle, Central Western Daily, Western Magazine, Midstate Observer & the Western Advocate. Radio coverage has or will be heard on 2BS Gold Bathurst, 2GZ & Star FM Orange. Television advertising will occur on the community information segments of Prime, WIN & Channel 10. We also have a website [www.millthorpemarkets.com](http://www.millthorpemarkets.com)

**Assistance on the Day:** Members of the P & C will be on hand and in flouro vests if you need assistance.

**Cancellation:** The only reason for cancellation of the markets would be due to extreme weather conditions. Notification of any cancellation will be made over Radio 2GZ and Star FM in Orange and 2BS Gold in Bathurst.